



المدرسة الأردنية الباكستانية

(ابتدائية/ثانوي والتوجيهي)

PAKISTAN URDU SCHOOL
(PRIMARY/SECONDARY & HIGHER SECONDARY)

Ref: Academic year/Welcome/2023

09/04/2023

Assessment Policy (2023 and on wards)

Dear Parents/Students

Greetings!

Since 2020, schools have had to undergo several changes in their policies to address online, Blended and in-person approaches to provide education. It was a difficult period, but thanks God it is over now, and we have started school's new academic year (2023-2024) entirely in-person right from the beginning of the year.

The school introduced Formative assessment that helps to assess the student's progress during the term by measuring assignments, Weekly Reflection Sheets (WRS) and Project Based Learning (PBL). Student's behaviour and attendance marks were also added to the formative assessment. We have revised a few points in the assessment and admission policies of the school.

According to the revised assessment policy, summative and formative assessments will be considered each term. Attendance marks obtained from a total of ten (10) marks and behaviour marks obtained from a total of five (05) marks will be added to each term's total obtained marks.

In the case of Medical Leave in the summative assessment, marks equal to "marks obtained" in "formative assessment" will be awarded for "summative assessment" to honour the Medical Leave. In any other/exceptional situation, the school's admin council will address the issue.

The final result comes from an aggregate that covers all three terms with a specific percentage.

Aggregate and final results are calculated as follow:

#	%age	Marks
1	30%	1 st Term exam's obtained marks of total marks (Formative, Summative, attendance and Behaviour marks)
2	40%	2 nd Term Exam's obtained marks of total marks (Formative, Summative, attendance and Behaviour marks)
3	30%	3 rd Term Exam's obtained marks of total marks (Formative, Summative, attendance and Behaviour marks)

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Attendance marks obtained from a total of ten (10) marks and **behaviour marks** obtained from a total of five (05) marks will be added to each term's total obtained marks.

Students on Medical Leave during exams: Students will receive marks equal to the "marks obtained" in their formative assessment to honour their medical leave for the corresponding term.

SSC & HSSC: Pakistan Urdu School is affiliated with the Federal Board of Intermediate and Secondary Education; therefore, FBISE holds external examinations for SSC and HSSC classes at Pakistan Urdu School and the school strictly follows all the policies of FBISE regarding Registration, Admission and evaluation etc.

FBISE polices can be viewed at the website (<https://www.fbise.edu.pk>) and social media of FBISE.

Promotion Criteria for LKG to Grade VIII:

A. Passing Students

A student must obtain a pass percentage of 40% in all subjects in the Aggregate results in order to be promoted to the next Grade.

B. Failing Students

- i. A student failing in 1 or 2 subjects with marks less than 40% but his/her overall aggregate result is more than 40% will be given a resit.
- ii. A student failing in 3 or more subjects will be detained in the same class and will repeat the class.
- iii. A student can fail only once and will be given one chance to repeat the same class during his/her entire academic tenure within the school i.e. LKG to VIII. If the student fails in any subsequent year, the student will be asked to leave the school.
- iv. The student must have an annual attendance of 80% in order to sit for the final examination. Failure to achieve this percentage will lead to detention in the same class.

C. Re-Sit Exams

- i. A student failing up to two subjects will be given one chance for a resit and if he/she attains 40% or above in each of the failing subjects; he/she will be promoted. If the student fails any of the (Re-sit) subjects he/she will repeat the same class.
- ii. The resit examination for the failed subjects will be conducted within 15 days after the announcement of the results.

The Admission Policy is also linked with the main assessment policy. An assessment exam is taken when a student seeks admission to PKUS. The assessment takes place through an



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interview, and a written examination. The assessment is called a diagnostic test. This helps to know the needs of the students for the smooth integration of the child in the academic environment and the child's progress, academically.

Admission to HSSC classes will be considered a fresh admission and will be based on the SSC results and behaviour of the students. Admission in HSSC classes will not be granted, in case of unacceptable behaviour in the previous classes.

Note: The changes in the policies stated above cancel all the policies/sub-policies/bullet points that contradict with the policies mentioned in the previous evaluation policies. During Exceptional Circumstances, the evaluation /Assessment policy will be revised and adjusted according to the situation and all the stakeholders will be informed prior to the implementation of the evaluation/assessment policy for exceptional circumstances.

Ms. Hafsa Agha Shah
Vice Principal
Primary Section

Ms. Ayesha Zeb
Vice Principal
Middle Section

Ms. Farzal Rasool
Vice Principal
Senior Section

Mr. Justen John
Principal
Pakistan Urdu School



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MARKING SCHEME (LKG – Grade 9) (2023-2024)

Total Marks (Grade LKG & HKG)	= 50 Marks
Summative Assessment	= 30 Marks
Formative Assessment	= 20 Marks
Total Marks (Grade LKG & HKG)	= 50 Marks

Total Marks (Grade 1 & 2)	= 50 Marks
Summative Assessment	= 30 Marks
Formative Assessment	= 10 Marks
PBL	= 10 Marks
Total Marks (Grade 1 & 2)	= 50 Marks

Total Marks (Grade 3 to 9)	= 100 Marks
Summative Assessment	= 65 Marks
Formative Assessment	= 25 Marks
PBL	= 10 Marks
Total Marks (Grade 3 to 9)	= 100 Marks

NOTE: Please note that 10 marks of attendance and 5 marks of behavior will be added to the grand total in each term.

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